

**APPLICATION FOR DRIVEWAY PERMIT
TOWN OF RICHLAND, RICHLAND COUNTY, WISCONSIN**

Name of Property Owner: _____

Mailing Address: _____

Address of Property: _____

New Driveway: _____ Existing Driveway Serving Vacant Lot: _____

Surface Material: Asphalt _____ Gravel: _____ Other _____

Culvert: Yes _____ No _____ Size: Diameter _____ Length _____

Attach a location construction plan showing specification including grade, slope, width, length of driveway, turn around provision, and erosion control procedures. Driveways over 500 feet in length need a turnout at midpoint 30-foot-long by 22 feet wide to allow vehicles to pass.

Minimum Specifications:

- Road Surface Width 16 feet
- Clearance between Ditch Lines 20 feet (2-foot shoulder on each side)
- Clearance free of trees, wires, etc. 18 feet (at the 20-foot surface width)
- Maximum Grade 10 percent
- Minimum Culvert Diameter 18 inches

The driveway within 20 feet of the traveled portion of the town road shall slope away from the public road to prevent erosion onto the public road. An adequate road bed base of suitable material to support the projected traffic and any requirements for culverts shall be determined by the town in considering this application. As the end of all new driveways a turn around of as least 25 feet radius or some other method to allow vehicles to turn around shall be provided as determined by the town board. Illegal culverts will be removed at the landowner's expense. A single driveway may only serve 2 homes.

Permit Fee: \$100.00 Payable to: Town of Richland

Signature of Applicant: _____ Date: _____

Approved _____ Not Approved _____

Permit Fee Received _____ Permit Number _____

Town Official: _____ Date: _____