2022 TOWN OF RICHLAND BOARD OF REVIEW MINUTES

July 20, 2022

1. Linda Wymer made a motion that David Jelinek be appointed the Chairperson for the Board of Review; Jane Ewing seconded the motion. The motion carried. David Jelinek called the meeting to order with the Pledge of Allegiance at 6:00pm.
2. Linda Wymer reported that the long form and agenda were posted at the Town Garage & on the Town’s Website, a notice for Open Book and the Board of Review was published in the Richland Observer.
3. Jane Ewing made a motion to approve the agenda; Matt Schmitz seconded the motion. The motion carried.
4. Board of Review members: David Jelinek, Aaron Palmer, Jane Ewing, Matt Schmitz & Linda Wymer. Gretchen Jelinek- the Town Assessor. Linda Wymer reported mandatory training requirements were met by David Jelinek in March of 2022. The annual certification was completed.
5. The Assessment Roll was accepted by Linda Wymer, Town Clerk, from the Town’s Tax Assessor, Gretchen Jelinek.
6. Gretchen Jelinek gave her annual assessment report. Gretchen has been the Town’s Assessor since 1995. The Town of Richland is made up of primarily rural and residential properties with only 6% commercial, of which are two mega dairies. The Municipal Assessment Report (MAR) was filed with the DOR on 06/10/2022.Open Book was held 07/06/2022, no one came. Gretchen reported that there were 13 valid sales and 10 building permits issued. This year is a maintenance year. Gretchen believes that the Department of Revenue will contact the Town of Richland for a revaluation this next year. This is the fourth year that the town’s ratios were below the allowable margin.
7. The Assessment Roll was reviewed by board members with no corrections.
8. There were no property owner objections.
9. Aaron Palmer made a motion to Adjourn the Board of Review; Jane Ewing seconded the motion. The motion carried. The Board of Review adjourned at 8:00pm.

Linda Wymer

Town Clerk