

Town of Richland Board of Review Meeting to Adjourn
May 10, 2023 Minutes

1. The Board of Review was called to order by Chairman, Matt Williams, at 6:00 p.m. Board members present were: Matt Williams, Matt Schmitz, Aaron Palmer, Jane Ewing, and Kayla Williams. The town's tax assessor, Gretchen Jelinek, was present.

A. The Board of Review meeting was posted at: the county's website, the Richland Observer and at the Town Garage.

B. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Schmitz. The motion carried.

2. Gretchen Jelinek reported that the tax assessment roll is not yet complete as this year a complete revaluation is being conducted. The Board of Review was scheduled for Wednesday: October 25, 2023 from 6:00 p.m. to 8:00p.m. or adjournment. The Open Book will be held most likely in September 2023. Gretchen will send out notifications of when this will be. Revaluation notices will also be sent out by Gretchen.

3. Matt Schmitz made a motion to adjourn the Board of Review, it was seconded by Aaron Palmer. The motion carried. Adjournment was at 6:08 p.m.

Kayla Williams,
Township Clerk