

TOWN OF RICHLAND  
Regular Monthly Board Meeting Minutes  
Wednesday: May 10, 2023

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:09 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Treasurer- Jane Ewing, Clerk- Kayla Williams.

- A. The board meeting was opened with the Pledge of Allegiance.
- B. The meeting was posted at the Town Garage and posted to the Town's website.
- C. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Schmitz. The motion carried.
- D. Aaron Palmer made a motion to approve the April 18, 2023 Annual Town Board meeting minutes; it was seconded by Matt Schmitz. The motion carried.
- E. Aaron Palmer made a motion to approve the April 18, 2023 Regular Town Board meeting minutes; it was seconded by Matt Schmitz. The motion carried.

2. The town board discussed Rural Mutual Insurance Coverage to include road signs. To include this in the town's insurance, it will cost an additional \$50 per year. Matt Williams will contact to have this added to the insurance policy. Aaron Palmer made a motion to move forward to include insurance coverage of road signs through Rural Mutual Insurance, it was seconded by Matt Schmitz. The motion was carried and will move forward.

3. No ambulance report this month, Gordon will attend the meeting next month with an update.

4. Mailbox Requirement Ordinance: Aaron will gather more information and bring back a written ordinance next month for the board to review and approve.

5. RRFD: Matt Williams attended the Richland Rural Fire District (RRFD) meeting on May 8, 2023. Calvin Sebranek was appointed as new Vice Chairman. Judy indicated there was one bill the Town of Richland had not paid in February so that was still owed, as well as two additional reports.

6. Town Roads and Zoning: No driveway permits. Discussed Pheasant Valley and water issues are from house being built, not the township's responsibility. Next month will have open BIDS for Maple Grove and Hillview Road.

Need to address with TSBR what would like completed. Give a list of three items would like completed and follow up to ensure it was done. Would like someone from TSBR at every meeting to discuss road maintenance, plowing and billing if have questions.

7. Kayla Williams presented 6 items to be paid totaling \$20,264.37. Matt Schmitz made a motion to pay town's bills and expenses, it was seconded by Aaron Palmer. The motion carried.

8. Treasurer Jane Ewing presented the treasurers report. Last month's debits totaled \$37,675.27 and deposits to the checking account were \$34,767.50. The town's checking account balance at Peoples Community Bank is \$144,855.11. Jane reports there is still approximately \$1400 outstanding debits that would bring the bank account balance down to \$143,455.11. The town's reserve account balances are: Tax Account \$146.21, Escrow Account \$86,456.96 and the ARPA Fund Account \$52,144.39. Interest increased from 3.86 to 3.93 percent. Aaron Palmer made a motion to approve the treasurer's report as presented, it was seconded by Matt Schmitz. The motion carried.

9. Items to include next month: Ambulance Report, RRFD Report, Mailbox Ordinance, Liquor License for Quail Run, Beer and Wine License for Starlite 14, Open BIDS for Maple Grove and Hillview Road.

10. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Schmitz. The motion carried. The meeting adjourned at 6:47 P.M.

Kayla Williams, Clerk  
Town of Richland