

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: June 14, 2023

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:00 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Treasurer- Jane Ewing, Clerk- Kayla Williams.

- A. The board meeting was opened with the Pledge of Allegiance.
- B. The meeting was posted at the Town Garage and posted to the Town's website.
- C. Aaron Palmer made a motion to amend the agenda to include approval of the May 10, 2023 Board of Review to Adjourn minutes. Seconded by Matt Schmitz. The motion carried.
- D. Aaron Palmer made a motion to approve the agenda with the amendment, it was seconded by Matt Schmitz. The motion carried.
- E. Aaron Palmer made a motion to approve the amended addition of the May 10, 2023 Board of Review Meeting to Adjourn meeting minutes; it was seconded by Matt Schmitz. The motion carried.
- F. Aaron Palmer made a motion to approve the May 10, 2023 Regular Town Board meeting minutes; it was seconded by Matt Schmitz. The motion carried.

2. Open BIDS for Maple Grove Road and Hillview Road: DL Gasser and Scott Construction were present with BIDS for these two roads. Sealed BIDS were opened and reviewed by the board members. Discussion was had and a breakdown of BIDS was provided by each company for each road project. Total amounts for Maple Grove Road were: DL Gasser overall BID at \$254,472.00 and Scott Construction at \$241,755.00. Total amounts for Hillview Road were: DL Gasser overall BID at \$166,110.15 and Scott Construction at \$161,250.00. Aaron Palmer requested to table BIDS until July meeting in order to review BIDS and decide what the township would like to do. Both companies indicated they would honor BIDS for 30 days, or until the July meeting. Aaron Palmer made a motion to table BIDS to July meeting, seconded by Matt Schmitz. Motion carried.

3. No ambulance report this month, Gordon will attend the meeting next month with an update.

4. Mailbox Requirement Ordinance: Discussed 24" minimum from road. Aaron will send what he has to Matt and Kayla to type up and finalize for next meeting. Aaron mentioned speaking with the USPS and getting their opinion on placement of mailboxes prior to finalizing the mailbox ordinance.

5. Review and Approve Beer and Liquor License for Quail Run: application was submitted timely. Clerk received 14 operator license renewal requests. Aaron Palmer made a motion to approve the beer and liquor license for Quail Run, seconded by Matt Schmitz. Motion carried.

6. Review and Approve Beer and Wine License for Tri-Elite (Starlite 14): application was submitted timely. Clerk has not received any operator license renewal requests. Matt

Schmitz made a motion to approve the beer and wine license for Tri-Elite (Starlite 14), seconded by Aaron Palmer. Motion carried.

7. RRFD: Chairman Matt Williams attended the RRFD meeting on June 12, 2023. One call was for a lift assist. The township will be charged \$300 for this. Have not received bill yet from the fire department clerk/treasurer.

8. Town Roads and Zoning: No driveway permits. TSBR will use 2-4D spray for invasive weeds and spray township roads. Chairman Matt Williams indicated he would approve for TSBR to charge weed spray to the township at Premier Coop. Aaron indicated he received a call regarding Grand View Road. Aaron stated he would drive the road and take a look at the condition of it and report back to the board. TSBR continues to patch roads.

9. Kayla Williams presented 5 items to be paid totaling \$17,403.20. Matt Schmitz made a motion to pay town's bills and expenses, it was seconded by Aaron Palmer. The motion carried.

10. Treasurer Jane Ewing presented the treasurers report. Last month's debits totaled \$22,498.97 and deposits to the checking account were \$2,295.39. The town's checking account balance at Peoples Community Bank is \$124,651.53. Jane reports there is still approximately \$375 outstanding debits. The town's reserve account balances are: Tax Account \$146.71, Escrow Account \$86,751.57 and the ARPA Fund Account \$52,322.09. Interest increased from 3.93 to 4.08 percent. Aaron Palmer made a motion to approve the treasurer's report as presented, it was seconded by Matt Schmitz. The motion carried.

11. Items to include next month: Ambulance Report, RRFD Report, Mailbox Ordinance, Update from Assessor, Consider Award of BIDS for Maple Grove Road and Hillview Road.

12. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Schmitz. The motion carried. The meeting adjourned at 7:20 P.M.

Kayla Williams, Clerk
Town of Richland