

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: July 12, 2023

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:02 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Clerk- Kayla Williams.

- A. The board meeting was opened with the Pledge of Allegiance.
- B. The meeting was posted at the Town Garage and posted to the Town's website.
- C. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Schmitz. The motion carried.
- D. Matt Schmitz made a motion to approve the June 14, 2023 Regular Town Board meeting minutes; it was seconded by Aaron Palmer. The motion carried.

2. Review and Consider Award of BIDS for Maple Grove Road and Hillview Road: Scott Construction was present at the meeting. Aaron Palmer discussed how both BIDS were similar but Scott Construction was a little less. Aaron indicated he believes the township should complete Hillview Road this year and wait until possibly next year for Maple Grove Road. Hillview will need to be mowed back and a fence will need to be pulled. Chairman will contact TSBR to have this completed. Aaron Palmer made a motion to approve the award to Scott Construction for Hillview Road, seconded by Matt Williams. Motion carried.

3. Moved to number 7: Town Roads and Zoning: Rich Wanless, community member, was present for this meeting to discuss town road conditions. Aaron spoke about Grandview Lane and paving a 16' wide and 565-foot long section. Prior to Grandview being completed, it needs to be mowed and brushed back. Chairman will contact TSBR to have them complete this. Aaron Palmer made a motion to add paving of 16' wide and 565-foot long section on Grandview Lane to the Hillview Road cost, seconded by Matt Schmitz. Motion carried.

Discussions were then had about the condition of township roads and what the plan is with them. Discussed 4' hand shoveling wedge around bridge on Covered Bridge Drive, also to be completed by TSBR. The board discussed potentially having to take out a loan or bond to cover costs of road repair. No decision was made. Clerk is going to learn the process and bring it back next month to discuss further.

4. No ambulance report this month, Gordon will attend the meeting next month with an update.

5. Mailbox Requirement Ordinance: Clerk was not able to complete this. Bring back to the August meeting. Aaron Palmer stated it should be added that this is only for township roads within the Town of Richland. This would not be for individuals residing in other townships or on county roads.

6. RRFD: Chairman Matt Williams was not able to attend the last meeting on July 10, 2023. He did reach out to their Clerk/Treasurer to get an update but has not received a response yet. The township did not receive any bills from the RRFD in June.

7. Update from Assessor regarding Revaluation: Gretchen was not present at this meeting. Will put on next month's agenda to get an update.

8. Kayla Williams presented 5 items to be paid totaling \$8,533.69. Matt Schmitz made a motion to pay town's bills and expenses, it was seconded by Aaron Palmer. The motion carried.

9. Treasurer Jane Ewing was not able to be at the meeting but provided Treasurer's Report. Clerk presented the treasurers report. Last month's debits totaled \$6,977.26 and deposits to the checking account were \$3,651.55. The town's checking account balance at Peoples Community Bank is \$121,325.82. The town's reserve account balances are: Tax Account \$147.20, Escrow Account \$87,042.49 and the ARPA Fund Account \$52,497.54. Total Reserve Account balance of \$139,687.23. Matt Schmitz made a motion to approve the treasurer's report as presented, it was seconded by Aaron Palmer. The motion carried.

10. Items to include next month: Ambulance Report, RRFD Report, Mailbox Ordinance, Update from Assessor, Picnic License for Richland County Fairgrounds.

11. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Schmitz. The motion carried. The meeting adjourned at 7:18 P.M.

Kayla Williams, Clerk
Town of Richland