

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: August 9, 2023

1. Chairman, Matt Williams, called to order the regular monthly board meeting at 6:00 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Clerk- Kayla Williams, Treasurer-Jane Ewing.

- A. The board meeting was opened with the Pledge of Allegiance.
- B. The meeting was posted at the Town Garage and posted to the Town's website.
- C. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Schmitz. The motion carried.
- D. Matt Schmitz made a motion to approve the July 12, 2023 Regular Town Board meeting minutes; it was seconded by Aaron Palmer. The motion carried.

2. Review and Approve Beer Picnic License for Richland County Fair at Richland County Fairgrounds: Carla was present at the meeting. Carla provided the board with the picnic license, appropriate payment, and certificates and applications for operator licenses. Motion by Aaron Palmer to approve beer picnic license for Richland County Fair, seconded by Matt Schmitz. Motion carried.

3. Ambulance Report: Gordon was not able to be at the meeting in person but did provide a write up and gave to Supervisor Aaron Palmer to review at the board meeting. Briefly reviewed written update provided by Gordon Palmer.

4. Mailbox Requirements Ordinance Update: table for a few months, will bring back early next year.

5. RRFD: Chairman Matt Williams was not able to attend the last meeting on August 7, 2023. He did reach out to their Clerk/Treasurer to get an update but has not received a response yet. The township did not receive any bills from the RRFD in July.

6. Update from Assessor regarding Revaluation: Gretchen was not present at this meeting. Will put on next month's agenda to get an update. Clerk will follow up with a call and email to make sure she is aware of the meeting date and time next month.

7. Winstar Win Program for Township Billing: Clerk Kayla Williams provided an overview of the program and the benefits it will offer the township in order to organize billing, payroll, etc. Aaron Palmer made a motion to approve the one time purchase of the Winstar Win program, seconded by Matt Schmitz. Motion carried.

8. Town Roads and Zoning: Aaron Palmer made a motion to approve driveway permit for Cole Lane, seconded by Matt Schmitz. Motion carried.

Discussed Hummingbird Lane, TSBR to repair the road. TSBR will go out and replace culverts on Hillview Road next Tuesday. Scotts will start on Grandview this Friday. Pleasant Valley and Moore Patch Lane, received call that water comes off gravel and into

member's lawn. Would like township to fix the issue. This is not a township issue, refer to neighbors, etc. to assist with fixing the issue.

Community members present from Alana Springs. They are purchasing the campground and had questions about Class B Beer License, operator license, etc. Kayla Williams explained the application process for each. They stated they will come back next month with the applications and appropriate fee amounts. Will put on agenda for September.

9. Kayla Williams presented 7 items to be paid totaling \$2,952.77. Aaron Palmer made a motion to pay town's bills and expenses, it was seconded by Matt Schmitz. The motion carried.

Discussed July bills from TSBR and there appear to be some questions regarding charges on invoices. Aaron Palmer made a motion to hold payment until questions on invoices can be answered by someone at TSBR. Matt Williams seconded the motion. Motion carried.

10. Treasurer Jane Ewing provided Treasurer's Report. Last month's debits totaled \$19,192.36 and deposits to the checking account were \$38,203.58. The town's checking account balance at Peoples Community Bank is \$140,337.04. The town's reserve account balances are: Tax Account \$147.71, Escrow Account \$87,344.92 and the ARPA Fund Account \$52,679.95. Total Reserve Account balance of \$140,172.58. Interest raised from 4.08% to 4.10%. Matt Schmitz made a motion to approve the treasurer's report as presented, it was seconded by Aaron Palmer. The motion carried.

11. Items to include next month: RRFD Report, Class "B" Application for Alana Springs Campground, Update from Assessor.

12. Matt Schmitz made a motion to adjourn the regular monthly board meeting, it was seconded by Aaron Palmer. The motion carried. The meeting adjourned at 7:08 P.M.

Kayla Williams, Clerk
Town of Richland