

TOWN OF RICHLAND
Special Board Meeting Minutes
Wednesday: August 23, 2023

1. Chairman, Matt Williams, called to order the special board meeting at 5:56 P.M.
Board Officials present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Clerk- Kayla Williams, Treasurer-Jane Ewing.
 - A. The board meeting was opened with the Pledge of Allegiance.
 - B. The meeting was posted at the Town Garage and on the Town's website.
 - C. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Schmitz. Motion carried.

2. Matt Schmitz made a motion to enter into closed session, it was seconded by Matt Williams. Motion carried.

3. Aaron Palmer made a motion to return back to open session at 6:18 PM, it was seconded by Matt Schmitz. Motion carried.

4. Discussion and Possible Action On Items From Closed Session: Weekly check-ins will occur on Monday mornings for the previous week via email to the clerk. A flat rate will be discussed for being called out if it has been cleared already. Invoices will be reviewed and new invoices created. Will send to clerk when completed.

5. Aaron Palmer made a motion to adjourn the special board meeting, it was seconded by Matt Schmitz. Motion carried. Meeting adjourned at 6:25 PM.

Kayla Williams, Clerk
Town of Richland