

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: September 13, 2023

1. Chairman, Matt Williams, called to order the regular monthly board meeting at 6:00 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Clerk- Kayla Williams, Treasurer-Jane Ewing.

- A. The board meeting was opened with the Pledge of Allegiance.
- B. The meeting was posted at the Town Garage and posted to the Town's website.
- C. Matt Schmitz made a motion to approve the agenda, it was seconded by Aaron Palmer. The motion carried.
- D. Aaron Palmer made a motion to approve the August 9, 2023 Regular Town Board meeting minutes; it was seconded by Matt Schmitz. The motion carried.

2. Paul was present on behalf of Richland Center Renewable Energy (RCRE). Paul brought with him a Conditional Use Permit in order to haul sludge out of the plant and into approved fields. Paul has spoken with the city, neighbors and DNR and has approval to try and get situation at the plant under control and haul out the sludge in trucks. Paul needs approval by the Town of Richland as well. Matt Schmitz made a motion to grant permission to haul of out RCRE, it was seconded by Aaron Palmer. The motion carried.

3. The board then went down to number 7.) Update from Assessor: Gretchen was present and stated she is working on valuing. The Town of Richland needs to gain \$20 million in assessed value over 1300 parcels in order to be compliant with the state. Gretchen stated this is mostly on residential properties and new construction. She will be using the new equalized value. Gretchen will be finishing next week and then sending out notices of open book and board of review to all residents within the Town of Richland. Gretchen is going to include information on how the revaluation works with taxes and mill rate to try and alleviate some questions.

4. Review and Approve Tri-State Invoices from July 2023: TSBR is aware the township was not willing to pay extra for diesel fuel costs as that should already be incorporated into the cost. The board also stated they will not pay for a chainsaw cost if the chainsaw was not used. This reduces the total cost of July invoices from \$5,570.51 to \$5040.00. Aaron Palmer made a motion to pay \$5040 for July invoices to TSBR, it was seconded by Matt Williams. The motion carried.

5. Discuss Advantages/Disadvantages of Town of Richland Patrolman: some noted advantages were better communication as it would be one person instead of a business, they can rent equipment as needed to reduce costs, and they would be present at meetings. Some noted disadvantages were that the township will need to borrow money for a 5500 dump truck.

6. Review Tri-State Plowing/Road Maintenance Contract for 2024: will keep TSBR for snow plowing. Discussed requesting BID's for mowing next year, which TSBR could BID on if they chose to. Discussed having an attorney review the contract. Aaron Palmer

made a motion to have an attorney review the contract with TSBR and tell the township what options are; it was seconded by Matt Williams. The motion carried.

7. Review Class “B” Beer Application for Alana Springs Campground: not present for meeting, clerk has not received an application yet for this license.

8. RRFD Report: Matt Williams attended the last meeting on September 11, 2023. The RRFD is receiving a donation from Cardinal CG towards a new fire truck. Town of Richland had one call they were charged for in the amount of \$600.

9. Town Roads and Zoning: no driveway permits received. Clerk did receive a utility permit application but is waiting for the corresponding payment. Clerk also received an email from Spectrum about utility work for fiber optic cable. Clerk informed them they will need to submit specifics about where they are burying cable, etc. along with the application and permit fee. Clerk has not received a response from them since.

Board members need to schedule a road tour in order to see what roads/areas need patched. The board will then contact Richland County Highway Dept. to see if they will patch roads before winter. Scheduled road tour for Friday, September 22 at noon.

10. Kayla Williams presented 6 items to be paid totaling \$23,271.10. Aaron Palmer made a motion to pay town’s bills and expenses, it was seconded by Matt Schmitz. The motion carried.

11. Treasurer Jane Ewing provided Treasurer’s Report. Last month’s debits totaled \$2,952.79 and deposits to the checking account were \$53,680.09. The town’s checking account balance at Peoples Community Bank is \$191,064.34. The town’s reserve account balances are: Tax Account \$148.23, Escrow Account \$87,649.89 and the ARPA Fund Account \$52,863.88. Total Reserve Account balance of \$140,662.00. Interest raised from 4.10% to 4.12%. Matt Williams made a motion to approve the treasurer’s report as presented, it was seconded by Aaron Palmer. The motion carried.

12. Items to include next month: RRFD Report, Update from Assessor, Ambulance Report, Update on Attorney Reviewing TSBR Contract.

13. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Schmitz. The motion carried. The meeting adjourned at 7:25 P.M.

Kayla Williams, Clerk
Town of Richland