

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: October 11, 2023

1. Chairman, Matt Williams, called to order the regular monthly board meeting at 6:00 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer, Clerk- Kayla Williams, Treasurer-Jane Ewing.

- A. The board meeting was opened with the Pledge of Allegiance.
- B. The meeting was posted at the Town Garage and posted to the Town's website.
- C. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Williams. The motion carried.
- D. Aaron Palmer made a motion to approve the September 13, 2023 Regular Town Board meeting minutes; it was seconded by Matt Williams. The motion carried.

2. Jerry Granger was present to review his driveway permit application. Matt Williams made a motion to approve driveway permit with no fee as using pre-existing driveway, it was seconded by Aaron. Motion carried. Clerk to send completed driveway application to Jerry and Cheryl Dull in the Zoning office tomorrow morning.

3. Review Class "B" Beer Application and Class "C" Wine Application for Alana Springs. Aaron made a motion to approve Class "B" and Class "C" applications for Alana Springs, it was seconded by Matt Williams. Motion carried.

4. Gretchen Jelinek, Township Assessor, was present for today's meeting. Gretchen stated notices of Assessment and Open Book will be sent out next week. Will need to push back Board of Review to November 21, 2023 from 6PM until 8PM or adjournment. Open Book will be November 8 from 11-5:30 and November 9 from 11-6. Township meeting held November 8 which is why ending a little early.

5. NO update on attorney reviewing township contracts. Need to find an attorney to review documents.

6. RFRD Report: Matt Williams did not attend the last meeting on October 9, 2023. Will receive paperwork from Judy in the mail to review any calls received.

7. Town Roads and Zoning: Utility permit approved for Frontier with the condition that they will be responsible for moving the cable if/when any road work is completed. Matt Williams made a motion to approve with outlined condition, it was seconded by Aaron. Motion carried.

Hilleview Road is being completed this week. Should be finished today. Discussed asking the county to wedge McAvoy Hill Road. Wait on mowing for the rest of the year as it is late in the season to begin mowing for the last time this year. Wait until spring to mow again.

Reviewed patching and clear culvert with TSBR. Also cut up and remove trees on Spiral

Drive and Fiddler's Green. Figure out where to take tree tops once trees are cut up. TSBR will also cut hanging trees over the roads back off the roads.

8. Kayla Williams presented 5 items to be paid totaling \$2,107.75. Aaron Palmer made a motion to pay town's bills and expenses, it was seconded by Matt Williams. The motion carried.

9. Treasurer Jane Ewing provided Treasurer's Report. Last month's debits totaled \$23,115.81 and deposits to the checking account were \$646.26. The town's checking account balance at Peoples Community Bank is \$168,594.79. The town's reserve account balances are: Tax Account \$148.74, Escrow Account \$87,951.69 and the ARPA Fund Account \$53,045.91. Total Reserve Account balance of \$141,146.34. Interest raised from 4.12% to 4.25%. Aaron made a motion to approve the treasurer's report as presented, it was seconded by Matt Williams. The motion carried.

10. Items to include next month: RRFD Report, Update from Assessor, Ambulance Report, Budget for 2024.

11. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Williams. The motion carried. The meeting adjourned at 6:47 P.M.

Kayla Williams, Clerk
Town of Richland