

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: November 08, 2023

1. Chairman, Matt Williams, called to order the regular monthly board meeting at 6:00 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer, Matt Schmitz, Clerk- Kayla Williams, Treasurer-Jane Ewing.

- A. The board meeting was opened with the Pledge of Allegiance.
- B. The meeting was posted at the Town Garage and posted to the Town's website.
- C. Matt Schmitz made a motion to approve the agenda, it was seconded by Aaron Palmer. The motion carried.
- D. Aaron Palmer made a motion to approve the October 11, 2023 Regular Town Board meeting minutes; it was seconded by Matt Williams. The motion carried.

2. Discuss Budget for 2024: Aaron made a motion to postpone until after speak with previous clerk, seconded by Matt Schmitz. Motion carried. Current clerk will speak with previous clerk about budget process.

3. Assessor was not present for meeting, no update.

4. Review Board of Review Requirements and Overall Process: reviewed the process and looking on the Wisconsin Town Association website for more information. Clerk will bring BOR binder to the meeting which has all paperwork needed in it.

5. Ambulance Report: Gordon Palmer was present and stated Darin Gudgeon resigned and his last day was November 3. He is now the Southwest District Emergency Management Manager so he will still oversee Richland County but there will be a new Emergency Management Director hired for Richland County. No one has been chosen for that position yet. They are discussing options at the next meeting. The ambulance needs to replace an ambulance. They are looking at a used one because a new one costs approximately \$200,000.00.

6. RRFD Report: Fire Dept. meeting is next Monday.

7. Town Roads and Zoning: Driveway permit received for Brian and Nicole Bailey. Board will not approve without layout and details of the driveway to include culverts, etc. Will review again once receive additional information needed with the permit. Clerk did receive payment for the permit. Matt Williams made a motion to deny the permit until proper details are provided in regards to the driveway. Will review the permit again once requested documentation is received. It was seconded by Aaron Palmer. Motion carried.

Brent Montry with TSBR was present at the meeting. Discussed cutting back trees/limbs that are over or near the roads. Board will create list of projects for TSBR to complete.

8. Kayla Williams presented 7 items to be paid totaling \$178,434.15. Aaron Palmer made a motion to pay town's bills and expenses, it was seconded by Matt Schmitz. The motion

carried.

9. Treasurer Jane Ewing provided Treasurer's Report. Last month's debits totaled \$2,567.96 and deposits to the checking account were \$27,732.70. The town's checking account balance at Peoples Community Bank is \$193,759.53. The town's reserve account balances are: Tax Account \$149.27, Escrow Account \$88,269.16 and the ARPA Fund Account \$53,237.38. Total Reserve Account balance of \$141,655.81. Interest raised from 4.12% to 4.25%. Aaron Palmer made a motion to transfer \$20,000 from the ARPA account to pay TSBR. It was seconded by Matt Schmitz. Motion carried. Aaron Palmer made a motion to transfer the full Road Escrow account amount to help cover the Scott Construction bill into the townships main bank account and then close the Road Escrow account. It was seconded by Matt Williams. The motion carried.

10. Items to include next month: RRFD Report, Ambulance Report, TSBR Report, Approve 2024 Budget.

11. Matt Schmitz made a motion to adjourn the regular monthly board meeting, it was seconded by Aaron Palmer. The motion carried. The meeting adjourned at 7:18 P.M.

Kayla Williams, Clerk
Town of Richland