

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: February 14, 2024

1. Chairman, Matt Williams, called to order the regular monthly board meeting at 6 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer, Matt Schmitz, Clerk- Kayla Williams, Treasurer-Jane Ewing.

- A. The meeting was posted at the Town Garage and posted to the Town's website.
- B. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Schmitz. The motion carried.
- C. Aaron Palmer made a motion to approve the January 10, 2024 Regular Town Board meeting minutes; it was seconded by Matt Williams. The motion carried.

2. TSBR Update: Brent not present for meeting but Matt Williams was able to provide a brief update. TSBR is cutting brush on Fiddler's Green Road, McAvoy Hill Road and Misslich Road. Discussed weight restrictions, which are currently in place. Will review next week to see if they are still needed.

3. Public Comment on Room Tax Ordinance: Approximately 8 individuals came to this meeting to speak regarding room tax. All individuals that spoke were speaking against room tax. The board allowed individuals to sign up to speak and then allowed them 2 minutes to speak. There was a discussion after everyone had spoken once who signed up to. All who spoke were opposed to room tax.

4. Aaron Palmer made a motion to adopt the ordinance as is with the room tax amount at 8 %, it was seconded by Matt Williams. The motion carried. The Room Tax Ordinance No. 2024-1 for all short term rentals within the township was adopted, which included an 8% room tax and will be effective beginning 07/01/2024.

5. Review Contract for Assessor: approximately 7 other individuals were present at this meeting to discuss issues they have had with the current assessor. Many stated they had attempted contacting the assessor but have been unsuccessful. Some stated that if they did speak with the assessor, the answer they received was not clear. The chairman noted he reached out to several other appraisal agencies and only one was accepting new clients. Bruce Gardiner Appraisal Services, LLC sent over a contract for \$6,600 per year. Aaron Palmer made a motion to approve Bruce Gardiner Appraisal Services, LLC as the assessor/appraiser for the township, it was seconded by Matt Schmitz. The motion carried.

Discussion was had regarding a document including the current tax amounts for all township residents. It was requested the document be available. Clerk will put the document on the website.

6. Town Roads and Zoning: No utility or driveway permits have been received. Have not replaced anyone in the County Zoning office that we are aware of.

7. Kayla Williams presented 14 items to be paid totaling \$823,960.26. Matt Schmitz made a motion to pay town's bills and expenses, it was seconded by Aaron Palmer. The motion carried.

8. Treasurer Jane Ewing provided Treasurer's Report. Last month's debits totaled \$684,114.64 and deposits to the checking account were \$948,201.38. The town's checking account balance at Peoples Community Bank is \$264,086.74. There is an outstanding balance of approximately \$38,700. The town's reserve account balances are: Tax Account \$784,304.91, Escrow Account \$0-closed and the ARPA Fund Account \$33,613.47. Total Reserve Account balance of \$817,918.38. Interest remained at 4.25%. Jane reported there was \$959,278.58 in the Tax Savings Account. Aaron Palmer made a motion to approve treasurer's report, it was seconded by Matt Williams. The motion carried.

Matt Williams made a motion to transfer \$815,382.18 out of tax savings account into the regular checking account to cover tax bills, it was seconded by Aaron Palmer. Motion carried.

9. Items to include next month: RRFD Report, Ambulance Report, TSBR Report, Assessor Update, Discussion on Culverts within the township.

10. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Williams. The motion carried. The meeting adjourned at 7:57 P.M.

Kayla Williams, Clerk
Town of Richland