

TOWN OF RICHLAND  
Regular Monthly Board Meeting Minutes  
Wednesday: April 16, 2024

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:10 PM. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Treasurer- Jane Ewing, Clerk- Kayla Williams.
  - A. The board meeting was opened with the Pledge of Allegiance.
  - B. The meeting was posted at the Town Garage and posted to the Town's website.
  - C. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Schmitz. The motion carried.
  - D. Aaron Palmer made a motion to approve the March 13, 2024 Regular Town Board meeting minutes, it was seconded by Matt Schmitz. The motion carried.
2. Tony Dougherty was present and reviewed current insurance policy with the board. Tony is going to add cemetery coverage since there is a cemetery in the township but it has never been added to our policy for additional coverage. No other questions.
3. Bruce Gardiner from Bruce Gardiner Appraisal Services, LLC was present to introduce himself as the new Town of Richland Assessor. Bruce received the computer tonight so will begin reviewing documents and taking calls as they come in regarding property assessment questions, etc.
4. TSBR: patching completed in March, some snow plowing and removing down trees.
5. BIDS were received from DL Gasser and Scott Construction for Maple Grove Road. Board reviewed sealed BIDS received from both companies. Aaron Palmer made a motion to table this until next month to review and determine if award BID, it was seconded by Matt Williams. The motion carried.
6. Board of Review Meeting to Adjourn is scheduled for July 10, 2024.
7. No update for RRFD. There was one call received to pay.
8. Town Roads & Zoning: reviewed Hillcrest Lane. Two township members present to discuss Kelly Lane as there was SOD and road damage from snow removal. Board indicated they understood their concerns but not going to repair.
9. Kayla Williams presented 20 items to be paid totaling \$37,517.61. Aaron Palmer made a motion to pay the town's bills & expenses, it was seconded by Matt Schmitz. The motion carried.

10. Treasurer, Jane Ewing, gave the treasurers report. Last month's debits totaled \$73,150.58 and deposits to the checking account were \$789.38. The town's checking account balance at Peoples Community Bank is \$150,492.41. The Towns reserve account balances are: Tax Account \$146,111.75 and ARPA Fund Account \$33,848.71. Matt Schmitz made a motion to approve the Treasurer's Report as given; it was seconded by Aaron Palmer. The motion carried.

11. Additional items for next month's agenda: Review Maple Grove Road BIDS, Ambulance Report, RRFD Report.

12. Next meeting scheduled for May 08, 2024.

13. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Williams. The motion carried. Meeting adjourned at 7:11 PM.

Kayla Williams,  
Town Clerk