

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: March 13, 2024

1. Chairman, Matt Williams, called to order the regular monthly board meeting at 6 P.M. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer, Matt Schmitz, Clerk- Kayla Williams, Treasurer-Jane Ewing.
 - A. The meeting was posted at the Town Garage and posted to the Town's website.
 - B. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Williams. The motion carried.
 - C. Aaron Palmer made a motion to approve the February 14, 2024 Regular Town Board meeting minutes; it was seconded by Matt Williams. The motion carried.
2. TSBR Update: Brent present, stated they need to do some brushing and have been patching pot holes. Discussed pot holes on Morris and patching.
3. Gordon Palmer presented Ambulance Report. Last meeting was February 1, 2024. They are currently interviewing for the Emergency Management Director. Applied for FEMA grant with Lone Rock and Ithaca, \$59,000 for new radios. The EMS made 1,229 runs in 2023. They are still behind on billing since switched to new company.
4. No RRFD report.
5. Aaron Palmer attended Board of Review training. He has form to file.
6. Discuss Town Road Repair and Different Funding Source Options – Table this month. Will bring back in upcoming months.
7. Quote for Brushing: discussed need to advertise for 7 days, hold a special meeting after the 7 days and review quotes received. Not to exceed \$25,000, otherwise would have to be a BID and follow guidelines of BIDS.
8. Aaron Palmer discussed culverts in the township. Aaron will inventory culverts and upload information to the state. They need to be inventoried by December 31, 2024.
9. Town Roads and Zoning: No driveway permits have been received. We did receive Utility permit for Charter. Board reviewed and approved the permit. Have not replaced anyone in the County Zoning office that we are aware of. Removed weight restrictions on township roads. Aaron inspected bridges and entered reports. Will plan road tour within the next few months.
10. Kayla Williams presented 11 items to be paid totaling \$52,213.07. There was one bill reviewed by the board for TSBR in the amount of \$49,592.75. There were questions regarding the bill and what the township was being charged for. Aaron Palmer made a motion to pay the bill in full and forward invoice on to insurance to review, it was seconded by Matt Williams. Motion carried. Matt Williams made a motion to pay town's

bills and expenses totaling \$101,805.82, it was seconded by Aaron Palmer. The motion carried.

11. Treasurer Jane Ewing provided Treasurer's Report. Last month's debits totaled \$859,035.93 and deposits to the checking account were \$817,802.80. The town's checking account balance at Peoples Community Bank is \$222,853.61. There is an outstanding balance of approximately \$4000. The town's reserve account balances are: Tax Account \$145,586.25, Escrow Account \$0-closed and the ARPA Fund Account \$33,726.97. Total Reserve Account balance of \$179,313.22. Interest remained at 4.25%. Jane reported there was \$959,278.58 in the Tax Savings Account. Matt Williams made a motion to approve treasurer's report, it was seconded by Aaron Palmer. The motion carried.

12. Items to include next month, April 16 at 6 PM: Insurance Review, Introduction of Assessor, Consider BIDS for Maple Grove Road, RRFD Report, Ambulance Report, TSBR Report.

13. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Williams. The motion carried. The meeting adjourned at 7:01 P.M.

Kayla Williams, Clerk
Town of Richland