

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: June 12, 2024

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:00 PM. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Treasurer- Jane Ewing, Clerk- Kayla Williams.
 - A. The board meeting was opened with the Pledge of Allegiance.
 - B. The meeting was posted at the Town Garage and posted to the Town's website.
 - C. Aaron Palmer made a motion to amend the agenda and move treasurer's report to #7, it was seconded by Matt Williams. The motion carried.
 - D. Matt Schmitz made a motion to approve the May 8, 2024 Regular Town Board meeting minutes, it was seconded by Matt Williams. The motion carried.

2. Aaron Palmer made a motion to approve Class "B" Combination Beer and Liquor License Renewal for Quail Run Golf Links, it was seconded by Matt Williams. The motion carried.

3. Aaron Palmer made a motion to approve Class "B" Beer License and Class "C" Wine Only License Renewal for Alana Springs Campground, it was seconded by Matt Williams. The motion carried.

4. The Ambulance Report was provided by Gordon Palmer. They hired a new EMT, all positions are currently filled. Hired a new Emergency Management Director, Mike Janson. Asked for proposals for new roof, plan to complete within the next 2 years. 255 ambulance runs at the end of April 2024. New billing agency up and running. In process of updating radio system throughout the county.

5. Kent Adsit not at meeting, discussed not needing township approval since located in ETZ. Next ETZ meeting June 26, 2024 at 5 PM. Matt Williams and Aaron Palmer will attend this meeting to approve variance request.

6. Matt Williams made a motion to approve all 10 Utility permit requests for Charter, it was seconded by Aaron Palmer. The motion carried.

7. Amended: Treasurer, Jane Ewing, gave the treasurer's report. Last months debits totaled \$27,821.83 and deposits to the checking account were \$1312.63. The town's checking account balance at Peoples Community Bank is \$93,610.25. The Towns reserve account balances are: Tax Account \$147,151.39 and ARPA Fund Account \$34,089.56. Aaron Palmer made a motion to approve the Treasurer's Report as given; it was seconded by Matt Williams. The motion carried.

8. Bruce Gardiner indicated he should be ready for Open Book by July. Clerk will clarify with him when Open Book will be scheduled and let board know at the next meeting in order to schedule Board of Review Meeting.

9. A contract was presented to the board for Burkhamer Excavating & Construction, LLC. In the contract, it was noted Kevin Burkhamer will provide labor and supply costs every month. The contract had initially been presented at \$250,000. After the board discussed the contract in length and detail, Kevin was willing to negotiate the price of the contract to \$225,000. This is a 5-year contract and can be terminated by either party at any time. The township will pay Kevin \$18,750 per month throughout the year. Matt Williams made a motion to approve for Burkhamer Excavating & Construction to take over the road maintenance contract for the township at \$225,000 per year to include all labor and supply costs, it was seconded by Aaron Palmer. The motion carried.

10. Town Roads & Zoning: reviewed Badger Road and discussed having to do Maple Grove Road in order to receive TRIP Grant by the end of 2024. This is set to occur later in the year, approximately September/October. Board discussed Ho-Chunk funding. Aaron Palmer indicated he would look into this further and see if this could be an option for the township.

11. Kayla Williams presented 9 items to be paid totaling \$31,302.68. Matt Williams made a motion to pay the town's bills & expenses, it was seconded by Aaron Palmer. The motion carried.

12. Public Comment: none.

13. Additional items for next month's agenda: Ambulance Report, RRFD Report, BOR Update, Driveway Ordinance Update, Burkhamer Report/Update

14. Next meeting scheduled for July 10, 2024.

15. Matt Williams made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Schmitz. The motion carried. Meeting adjourned at 7:45 PM.

Kayla Williams,
Town Clerk