

TOWN OF RICHLAND  
Regular Monthly Board Meeting Minutes  
Wednesday: July 10, 2024

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:00 PM. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Clerk- Kayla Williams.

- A. The board meeting was opened with the Pledge of Allegiance.
- B. The meeting was posted at the Town Garage and posted to the Town's website.
- C. Aaron Palmer made a motion to amend the agenda and move Public Comment to #2, it was seconded by Matt Williams. The motion carried.
- D. Matt Schmitz made a motion to approve the June 12, 2024 Regular Town Board meeting minutes, it was seconded by Aaron Palmer. The motion carried.

2. Public Comment was moved; Paul Breininger was present and wanted to bring concerns he has regarding the road he resides on to the board. His road was patched with gravel and not asphalt. He is wondering why because gravel washes out. Discussed need a base and if rains more, will wash out asphalt. Board discussed condition of all township roads.

Ray Schmitz was present in regards to the Resilience Group for the Comprehensive Plan for Richland County and the township. Discussed ETZ and upcoming plan for the county to review the plan.

3. Andrew Troxel submitted \$100 fee and application for driveway permit. It was approved by the board.

4. The Ambulance Report was provided by Gordon Palmer. Discussions are currently occurring between the EMS and RCFD about billing joint calls. Sheriff's Dept gave an old squad to the EMS. New director is looking at getting this vehicle. Concerns noted if he gets a vehicle, it should be through Emergency Management and not the EMS. Received one BID for roof hat met requested specifications. This also came in as the lowest BID of \$85,000 through Nieman Roofing out of Lyndon Station. Next meeting is July 23, 2024.

5. RRFD Report: Matt no present at meeting. Questions about billing and why the township is responsible for paying and requesting payment from residents when EMS directly bills residents. Unsure of this answer. Clerk will look into this further.

6. Kayla will follow up with Bruce about Open Book date in order to schedule Board of Review Meeting.

7. Aaron Palmer reviewed Driveway Ordinance for the township with board.

8. Culvert maintenance: Clerk will write up a mailer to send out with taxes in the Fall and put notice in the paper for two weeks stating it is the land owners responsibility to keep ditches/culverts clear of debris or can face a fine.

9. Burkhamer Report: rain and water has damaged most, if not all, of the township roads. Discussed Country Lane and Badger Road culverts. Discussed 10,000 pound weight restriction on McAvoy Hill Road as semi's should not be on this road. Reported semi driver's use this road as a short-cut.

10. Town Roads & Zoning: have discussed this in other agenda items, nothing new to add.

11. Kayla Williams presented 8 items to be paid totaling \$27,057.93. Matt Schmitz made a motion to pay the town's bills & expenses, it was seconded by Matt Williams. The motion carried.

12. Clerk, Kayla Williams, gave the treasurer's report as Jane Ewing was not in attendance. Last months debits totaled \$28,869.13 and deposits to the checking account were \$7,628.01. The town's checking account balance at Peoples Community Bank is \$72,369.13. The Towns reserve account balances are: Tax Account \$147,665.41 and ARPA Fund Account \$34,208.64. Aaron Palmer made a motion to approve the Treasurer's Report as given; it was seconded by Matt Williams. The motion carried.

Discussed and reviewed additional amount of work and money Kevin Burkhamer has had to utilize as a result of rain and water damage to the roads, downed trees and clogged culverts. Aaron Palmer made a motion to move \$34,208.64 from the ARPA account to the main bank account to help cover additional costs and expenses and the close the ARPA account. It was seconded by Matt Williams, the motion carried.

13. Additional items for next month's agenda: Ambulance Report, RRFD Report, BOR Update, Burkhamer Report/Update, Election Update

14. Next meeting scheduled for August 14, 2024.

15. Matt Williams made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Schmitz. The motion carried. Meeting adjourned at 7:44 PM.

Kayla Williams,  
Town Clerk