

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Wednesday: January 08, 2025

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:00 PM. Board Officials Present: Chairman- Matt Williams, Supervisors- Aaron Palmer and Matt Schmitz, Clerk- Kayla Williams, Treasurer- Jane Ewing.
 - A. The board meeting was opened with the Pledge of Allegiance.
 - B. The meeting was posted at the Town Garage and posted to the Town's website.
 - C. Aaron Palmer made a motion to approve the agenda, it was seconded by Matt Schmitz. The motion carried.
 - D. Aaron Palmer made a motion to approve the December 14, 2024 Regular Town Meeting Minutes, it was seconded by Matt Schmitz. The motion carried.
2. Public Comment: Concern about the poor condition of Morris Valley Road.
3. Ambulance Report: No report from County, noted Derek Kalish is the current interim County Administrator.
4. Review Driveway Ordinance: Discussed too restrictive with personal property. Make consistent with county ordinance. Township should only be responsible for sight/distance of entry and into road right away, nothing further. Remove max slope, keep placement in right away and drainage. Aaron to review and modify then bring back at next meeting.
5. Review Utility Permit Ordinance: request to bring back next month.
6. 2% Fire Dues: Kayla will check with Linda. Aaron Palmer made a motion to pay the 2% Fire Dues as soon as possible. It was seconded by Matt Williams. The motion carried.
7. Review and Approve Legal Counsel: ABT Swayne, Matt Williams made a motion to approve legal advisor contract with ABT Swayne, it was seconded by Aaron Palmer. The motion carried.
8. Burkhamer Report: Discussed roads versus driveways. Discussed not plowing or taking care of them but landowner must agree. Township can ensure right away clear. Kevin brought list of roads to review.
9. Town Roads & Zoning: No driveway or utility permits received.
10. Kayla Williams presented 8 items to be paid totaling \$23,074.28 with January Settlement payments of \$648,044.90 totaling \$671,119.18. Matt Schmitz made a motion to pay the town's bills & expenses, it was seconded by Aaron Palmer. The motion carried.
11. Jane Ewing presented the Treasurer's Report. Last months debits totaled \$36,572.54 and deposits to the checking account were \$1,115.71. The town's checking account balance at Peoples Community Bank is \$267,255.98. There is approximately \$6,809.00 outstanding. The Towns reserve account balances are: Tax Account \$655,059.02 plus interest. Aaron Palmer made a motion

to transfer \$648,000.00 from the Tax Account to the Main Checking Account, it was seconded by Matt Schmitz. The motion carried. Aaron Palmer made a motion to approve the Treasurer's Report as given, it was seconded by Matt Williams. The motion carried.

12. Additional items for next month's agenda: Fire Dues Update, Ambulance Report, Review Driveway/Utility Ordinance (charge per road and is there a time limit or need to reapply and repay fee? Need to add bond amount), Burkhamer Report.

13. Next meeting scheduled for February 12, 2025 at 6:00 PM.

14. Aaron Palmer made a motion to adjourn the regular monthly board meeting, it was seconded by Matt Williams. The motion carried. Meeting adjourned at 7:14 PM.

Kayla Williams,
Town Clerk