

TOWN OF RICHLAND  
Regular Monthly Board Meeting Minutes  
Wednesday: April 15, 2025

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:00 PM. Board Officials Present: Chairman- Matt Williams, Supervisors- Ed Wells and Tiffany Thompson, Clerk- Kayla Williams, Treasurer – Jane Ewing.
  - A. The board meeting was opened with the Pledge of Allegiance.
  - B. The meeting was posted at the Town Garage and posted to the Town's website.
  - C. Ed Wells made a motion to approve the agenda, it was seconded by Tiffany Thompson. The motion carried.
  - D. Tiffany Thompson made a motion to approve the March 12, 2025 Regular Town Meeting Minutes, it was seconded by Ed Wells. The motion carried.
2. Public Comment: None
3. Welcome new board Supervisors Ed Wells and Tiffany Thompson.
4. Ambulance Report: Gordon not present.
5. Burkhamer Report: Ditching, brushing, new gravel on 4 roads: Collins, Pleasant Valley, Three Springs and Victoria Lane. Need to move turnaround on Three Springs Lane. Approximately \$3000 for Hill Crest and approximately \$3000 for Three Springs turnaround. Ed Wells made a motion to approve additional costs to complete these roads. It was seconded by Tiffany Thompson. The motion carried.
6. Reviewed temporary beer license application received. Matt Williams made a motion to approve temporary beer license to Wisconsin Motorsports Group for May 9 and 10 at the fairgrounds. It was seconded by Ed Wells. The motion carried.
7. Township newsletter: reason for this is to update the township residents of current and upcoming projects. Also as a reminder for safety of workers and residents. Add to the letter: if not following posted caution road signs, violators will be prosecuted. Discussed putting information on WRCO and the website as well. Will get road closed, local traffic only signs when working on narrow roads.
8. Board of Review Meeting to Adjourn scheduled for May 7 at 6:00 PM. Regular board meeting to follow.
9. Review of ETZ Board Members: Ed and Tiffany both agree to be members of this board.
10. Reviewed current Burkhamer Excavating contract. Kevin Burkhamer requesting increase in yearly contract amount to \$325,000. Board members discussed this request in detail. Tiffany Thompson made a motion to approve increase of Burkhamer Excavating contract to \$325,000 and all proposed changes brought forth to the board. It was seconded by Matt Williams. The motion carried.

11. Kayla will call around and get pricing from different internet providers for the township building. Matt Williams made a motion to approve internet services be installed at the township building. It was seconded by Tiffany Thompson. The motion carried.

12. Town Roads & Zoning: Board members conducted Spring road tour. Three worst roads identified were: Morris Valley, Misslich and McAvoy in that order. Also discussed adding Road Tax of \$20 for all township residents. This is collected by the DOT and then paid to the township. Bring back next month for discussion and action.

13. Kayla Williams presented 23 items to be paid totaling \$52,631.86. Matt Williams made a motion to pay the town's bills & expenses, it was seconded by Tiffany Thompson. The motion carried.

14. Jane Ewing presented the Treasurer's Report. Last months debits totaled \$19,422.50 and deposits to the checking account were \$1540.01. The town's checking account balance at Peoples Community Bank is \$177,548.34. The Towns Tax Account is \$202,284.26 plus interest. Ed Wells made a motion to approve the Treasurer's Report as given, it was seconded by Tiffany Thompson. The motion carried.

15. Additional items for next month's agenda: Delta 3 Engineer Grant Writer, Ambulance Report, Burkhamer Report, Plan for Morris Valley Road, Discussion and Action of Wheel Tax, Discussion and Action of Discontinuation of Abandoned Town Roads.

16. Next meeting (Annual Meeting) scheduled for Wednesday, May 7, 2025 at 6:00 PM.

17. Matt Williams made a motion to adjourn the regular monthly board meeting, it was seconded by Ed Wells. The motion carried. Meeting adjourned at 8:07 PM.

Kayla Williams,  
Town Clerk