

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Thursday: March 12, 2026

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:00 PM. Board Officials Present: Chairman - Matt Williams, Supervisors - Ed Wells and Tiffany Thompson, Clerk – Kayla Williams, Treasurer – Jane Ewing.

A. The board meeting was opened with the Pledge of Allegiance.

B. The meeting was posted at the Town Garage and posted to the Town's website.

C. Matt made a motion to amend the agenda to add #4 Review and Action of Jeremy Eberle Driveway Permit. Ed made a motion to approve the agenda with the amendment, it was seconded by Tiffany. The motion carried.

D. Tiffany made a motion to approve the February 12, 2026 Regular Town Board Meeting minutes, it was seconded by Ed. The motion carried.

2. Public Comment: Ambulance Service, unsure if Richland County has what they need from townships/municipalities to move forward with levy. Must join district to have County levy.

Question about garbage and recycling: one time, annual fee for weekly garbage and bi-weekly recycling pick up. Carts will be delivered within the next few weeks. Next years invoice will be included with yearly tax statement to save on postage and mailing fees.

3. Review and Action of Bill Twining Driveway Permit: Bill Twining was present for the meeting. Bill presented the completed driveway permit application to the board, along with a drawing and pictures of where the driveway will be located. Matt made a motion to approve the driveway permit as presented, it was seconded by Ed. The motion carried.

4. Review and Action of Jeremy Eberle Driveway Permit: Jeremy Eberle was present for the meeting. Jeremy presented the completed driveway permit application to the board, along with a drawing and pictures of where the driveway will be located. Ed made a motion to approve the driveway permit as presented, it was seconded by Matt. The motion carried.

5. Update Republic Services: Kevin is going out next Wednesday to assist Republic with developing an appropriate service route. Carts will be delivered to residents around this same time. Township has received several calls but overall positive.

6. Update of Trees on County Hwy N and Misslich Rd.: Safety concern, township attorney is talking to the county. No updated received yet.

7. Update Delta 3 Grant Writing: Tiffany spoke with Mark Vigneri from Sunset Orchards for information needed for the grant. Tiffany is going to call him back to get the remaining information needed to apply for the upcoming Ag Grant.

8. Reviewed proposed resolution as provided by WTA. Matt made a motion to approve the Resolution to Sustain a Fund for Roads as provided by WTA, it was seconded by Tiffany. The motion carried.

9. Schedule Annual Meeting: The Annual Meeting is scheduled for Tuesday, April 21, 2026 at noon with the regular board meeting to directly follow.

10. Burkhamer Update: Fixing signs, plowing and brushing. McAvoy, Misslich and Morris will keep limit posting signs up all year to comply with grant expectations and deteriorating road conditions.

11. Double Seal Coating: Need to properly ditch roads but saw this done in Akan Township and seems to hold up well. Trying to get different, cost effective, ideas on how to fix roads.

12. Purchasing My Invoices and Estimates Program: presented program used by another township to create garbage/recycling invoices. It is \$39.95 on Amazon. Clerk will verify this is a one time cost and no monthly fee associated with it. Matt made a motion to approve the purchase of the My Invoices and Estimates Program as long as it is only the one time fee of \$39.95, it was seconded by Ed. The motion carried.

13. Town Roads and Zoning: Road construction has started on the Hwy 14 four lanes. They will patch and repair road to Bohmann Drive then total reconstruction of road from Bohmann Drive to County Hwy O.

14. Kayla Williams presented 13 items to be paid totaling \$33,234.12. Ed made a motion to pay the town's bills & expenses as presented, it was seconded by Tiffany. The motion carried.

15. Jane Ewing presented the Treasurer's Report. Last months debits totaled \$860,464.42 and deposits to the checking account were \$814,867.11. The town's checking account balance at Peoples Community Bank is \$257,656.17. The Towns Tax Account is \$180,539.07. The 2% Fire Dues Account is \$49.66. Matt made a motion to approve opening a savings account labeled Garbage and Recycling, it was seconded by Ed. The motion carried. Matt made a motion to approve the Treasurer's Report as presented, it was seconded by Ed. The motion carried.

16. Additional items for next month's agenda: Garbage and Recycle Resident Updates, Bank Update for Roads, Ordinance to Implement a Limit Amount for Refund for Overpayment of Taxes, Virtual Option for Meetings. Chairman Matt asked Jane to check bank interest loan rates at local banks. Jane will bring back the information next month.

17. Next meeting scheduled for Tuesday, April 21, 2026 to follow Annual Meeting scheduled at noon.

18. Matt made a motion to adjourn the regular monthly board meeting, it was seconded by Tiffany. The motion carried. Meeting adjourned at 7:08 PM.

Kayla Williams,
Town Clerk