

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Thursday: April 21, 2026

1. Chairman, Matt Williams called to order the regular monthly board meeting at 12:22 PM. Board Officials Present: Chairman - Matt Williams, Supervisors - Ed Wells and Tiffany Thompson, Clerk – Kayla Williams, Treasurer – Jane Ewing.
 - A. The board meeting was opened with the Pledge of Allegiance.
 - B. The meeting was posted at the Town Garage and posted to the Town’s website.
 - C. Tiffany made a motion to approve the agenda as presented, it was seconded by Matt. The motion carried.
 - D. Tiffany made a motion to approve the March 12, 2026 Regular Town Board Meeting minutes, it was seconded by Ed. The motion carried.
2. Public Comment: None.
3. Presentation provided by Partner’s for Prevention regarding underage alcohol use at events hosted at the Richland County Fairgrounds in particular. Requesting more signage and different wristbands for people over 21-years-old. Partner’s for Prevention will reach out to Hub City Dirt Drags about signage and wristbands during the May and October events.
4. Review and Action of Temporary Class “B” Beer License for Wisconsin Motor Sports Group (Hub City Dirt Drags) at the Richland County Fairgrounds. Submitted application for May 8-9 and October 9-10, 2026. Board stated they would vote on May’s event today and would wait until August to vote on October’s event dates. Ed made a motion to approve the temporary Class “B” Beer License for Wisconsin Motor Sports Group for May 8-9, 2026, it was seconded by Matt. The motion carried.
5. Review and Action of Firework Permit Request for Wisconsin Motor Sports Group for October 10, 2026 at dusk. Matt made a motion to table this request until August 2026 regular board meeting since it is several months away yet. It was seconded by Tiffany. The motion carried.
6. Review and Possible Action of loan interest rates at local banks. Ed called and spoke with RC Bank, they like to see a written and approved plan for the township. Ed provided an example: \$100,000 over three years, interest is between 3.5-4% municipal rate. It would be approximately \$2900 per month payment. Rate may be lower if switch bank accounts to there. Jane checked other banks and all have higher interest rates. People’s bank has the best municipal rate for bank accounts. Ed will work with Kevin for amounts for road repair.
7. Update Delta 3 Grant Writing: Tiffany called and is waiting to hear back. Also sent information they needed for the ARIP grant.
8. Republic Update: still getting some addresses figured out and included in the route. Should have it all figured out within the next few weeks. Susan has been a great contact person.
9. Discussion and Action of current driveway permit compliance concerns: Reviewed current

driveway ordinance. Mike Williams' driveway is out of compliance per township driveway inspector Matt Williams with assistance from Patrolman Kevin Burkhamer. Matt made a motion to issue a stop work order for Mike Williams until his driveway is verified to be in compliance. It was seconded by Ed. The motion carried. Discussed will keep in contact with other driveway permits currently open for Metz and Twining to ensure compliance.

10. Burkhamer Update: Fixing pot holes and assessing current roads that need priority work.

11. Discussion and possible action of purchasing My Invoices and Estimates program and external CD drive for laptop. Matt made a motion to table until next month. It was seconded by Tiffany. The motion carried.

12. Town Roads and Zoning: None.

13. Kayla Williams presented 11 items to be paid totaling \$39,841.97. Clerk was reminded of assessment charge for RRFD so one more check for approximately \$30,000 for annual fire department assessment fee. Tiffany made a motion to pay the town's bills & expenses as presented, it was seconded by Ed. The motion carried.

14. Jane Ewing presented the Treasurer's Report. Last months debits totaled \$67,148.02 and deposits to the checking account were \$35,790.10. The town's checking account balance at Peoples Community Bank is \$226,298.25. The Towns Tax Account is \$180,992.10. The 2% Fire Dues Account is \$49.78. The Towns Garbage Account is \$43,719.31. Matt made a motion to approve the Treasurer's Report as presented, it was seconded by Ed. The motion carried.

15. Additional items for next month's agenda: Letter from attorney about trees, Garbage and Recycle Updates, Ambulance Update, Bank Loan Update for Roads.

16. Next meeting scheduled for Tuesday, May 14, 2026 at 6:00 PM.

17. Ed made a motion to adjourn the regular monthly board meeting, it was seconded by Matt. The motion carried. Meeting adjourned at 1:23 PM.

Kayla Williams,
Town Clerk