

TOWN OF RICHLAND
Regular Monthly Board Meeting Minutes
Thursday: July 09, 2026

1. Chairman, Matt Williams called to order the regular monthly board meeting at 6:00 PM. Board Officials Present: Chairman - Matt Williams, Supervisors – Jeremy Bultman and Tiffany Thompson, Clerk – Kayla Williams, Treasurer – Jane Ewing.
 - A. The board meeting was opened with the Pledge of Allegiance.
 - B. The meeting was posted at the Town Garage and posted to the Town's website.
 - C. Tiffany made a motion to approve the agenda with an amendment to add 2. Oath of Office for new board member Jeremy Bultman, it was seconded by Matt. The motion carried.
 - D. Tiffany made a motion to approve the June 11, 2026 Regular Town Board Meeting minutes, it was seconded by Matt. The motion carried.
2. Public Comment: Arnell Drive-would like 25 MPH sign on North end of road. Also, Highway RC wash out and erosion as well as other County Highways. Board referred to County Highway Commissioner as they are county roads.
3. Driveway permit for Douglas Martyniuk: Douglas notified board unable to attend meeting. Matt made a motion to table this driveway permit request to next month. It was seconded by Jeremy. The motion carried.
4. Review and Possible Action Regarding Trees on County Hwy N and Misslich Road: No real update. County Executive and Finance has not spoken with the town about this concern.
5. Requested BID's for Morris Valley Road: discussion occurring about alternative options and unsure if BID's will still be needed for road work. Matt made a motion to table to next month. It was seconded by Tiffany. The motion carried.
6. Alternative Road Repair Option: Patrolman Kevin Burkhamer has laid some down on McAvoy Hill Road, it has held up well so far. If it works, Kevin will do on more roads in the worst condition such as Morris Valley Road and Misslich Road.
7. Review and Possible Action Regarding Loan for Road Repair: discussion occurred in previous line item about an alternative road repair option. Matt made a motion to table this item to next month to see how cold patch option works, it was seconded by Tiffany. The motion carried.
8. Discussion and Possible Action on Update of Richland Rural Fire District: chairman is currently working with the attorney on creating a RRFD contract to present to the fire department as everyone the township has asked does not have any paper document or record of the formation of the RRFD. No action at this time.
9. Review and Possible Action on Update on Fence Ordinance. Attorney Coulette is working on creating the ordinance, will bring status update to next meeting.
10. Discussion and Possible Action on Wheel Tax: No update, will bring to attorney to work on.

Matt made a motion to table until attorney has time to review and provide an update, it was seconded by Jeremy. The motion carried.

11. Review and Possible Action of Three .gov Email Accounts: Currently have gmail accounts. No issues but less secure. Wisconsin Towns Association recommends using .gov email accounts for security reasons. Matt made a motion to table to later meeting, it was seconded by Jeremy. The motion carried.

12. Policy for Public Comment: discussion about structure and appropriateness of meetings and how there should be a policy for public comment and what can be said by who and at what times during the meeting. Matt made a motion to have the clerk draft an ordinance for public comment and bring back to next months meeting, it was seconded by Tiffany. The motion carried.

13. Republic Update: Discussed experiencing some issues with transition from Thursday to Friday pickup. Reoccurring issue is trucks breaking down and Republic unable to complete route until Monday morning. Clerk will follow up with Republic as needed for residents who call and have issues.

14. Policy for Obstructions in Road Right-of-Way: Chairman stated this is another ordinance Attorney Caloutte is working on. Matt made a motion to table to a later meeting when the attorney is able to provide an update to the board. It was seconded by Tiffany. The motion carried.

15. Ambulance Update: Tiffany provided update that Richland County will pay until December 2028 and form a joint district. County is forming an Ad Hoc committee to create the joint district. Levy amount will be by equalized value on property taxes.

16. Discussion and Possible Action of Re-evaluation Assessment by Bruce Gardner Appraisal Service 2027-2028: Cost of this will be approximately \$45,000-50,000. Discussed this is required to occur about every 5 years to stay in compliance with the state. Last one was completed in 2023/2024. Matt made a motion to table and have an revisit at a meeting in October of this year. It was seconded by Jeremy. The motion carried.

17. Burkhamer Update: severe storms caused major road damage on northwest side of township. Mowing, brushing, patching and working on cold patch on McAvoy Hill Road.

18. Town Roads and Zoning: None.

19. Kayla Williams presented 17 items to be paid totaling \$65,725.36. Matt made a motion to pay the town's bills & expenses as presented, it was seconded by Tiffany. The motion carried.

20. Jane Ewing presented the Treasurer's Report. Last months debits totaled \$53,404.40 and deposits to the checking account were \$9690.00. The town's checking account balance at Peoples Community Bank is \$134,266.68. The Towns Tax Account is \$182,322.54. The 2% Fire Dues Account is \$50.15. The Towns Garbage Account is \$41,274.92. Jane indicated approximately 193 people have not paid the annual garbage fee which equals approximately \$40,147.68. Matt made a motion to approve the Treasurer's Report as presented, it was seconded by Jeremy. The motion

carried.

21. Additional items for next month's agenda: Ambulance Update, RRFD Update, Republic Services Update, Burkhamer Report, Bank Loan Update for Road Repair, Douglas Martyniuk Driveway Permit Application, Wheel Tax, Fence Ordinance Review, Obstructions in Road Right-of-Way, Email stuffer in tax mail out.

22. Next meeting scheduled for Thursday, August 13, 2026 at 6:00 PM.

23. Jane Ewing asked the board if she could make an announcement. Jane stated she is submitting her resignation as Town Treasurer for personal reasons. Her last meeting will be the next meeting in August. Jane thanked the board and the board expressed sadness but appreciation of her time served. Jane stated she would suggest Jeanie Parker as an appointment option for her position. Jeanie was present in the audience and stated she would be willing to take on the remainder of Jane's term as Treasurer.

24. Matt made a motion to adjourn the regular monthly board meeting, it was seconded by Jeremy. The motion carried. Meeting adjourned at 7:44 PM.

Kayla Williams,
Town Clerk